SUNHEART CARE LTD
APPLICATION FOR EMPLOYMENT

Post Applied For: **Job Ref:**

A. About Yourself

Surname: ....   Other Names:.......................................

National Insurance No:........................   Date Of Birth:......................................

Home Address:
....

....

Post Code: ....

Home Tel No: ....Work Tel. No: ....

Mobile No: .... Email: ....

May we ring you at work? Yes / No.

Do you hold a driver's Licence? Yes / No

Do you consider yourself to be?

ASIAN   WHITE   BLACK or OTHER, Please specify...

Are you disabled? Yes / No. If yes, please specify

B. WORK EXPERIENCE

Please tell us about all the jobs you have done since leaving school, starting with your present, or most recent job. If there are gaps in employment, please tell us why e.g. Career break etc.

Employer Name & Address	Job title, Duties &	From	To	Reason For Leaving

C. EDUCATION & TRAINING (Please use additional sheet)

School/ College/ University	From	To	Qualification(With grades & dates)

D. FURTHER INFORMATION

Please use this space to tell us about any other information that you feel we should know about and which is not already included in your application. Add a separate sheet if need be.

SUNHEART CARE LTD
Your Elite Care

E. DECLARATION OF CONVICTIONS / DISCLOSURE OF INFORMATION

As this post involves working with children and young people, you are required to declare all convictions in the past. A criminal conviction will not necessarily be a bar to obtaining the position.

F. REFERENCES

 Please provide details of two people who will provide us with a reference one of who must be your current or previous employer. We will not contact your employer before an interview, but we will contact them before an appointment.

1. **Name**: .... 2.**Name**:...

   Position: .... **Position**:..

   Organisation: .... **Organisation**:...

   Address: .... **Address**: ....

   ....

   ....

   Tel. No: .... Tel. No: ....

   Email: .... Email: ....

DATA PROTECTION INFORMATION

The information which you have provided on this form will be processed and may be held on your personal records file if you are appointed.

By signing this application, you will be deemed to have given your consent to this including information which may be considered sensitive.

Signature   **Date**